



APRIL 18, 2016 BOARD MEETING

1. Opening Meeting

- a. Call to Order (President Wolf)
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the April 4, 2016, Regular Board Meeting Minutes, the April 4, 2016 Building and Property Meeting Minutes, and the April 4, 2016 Committee of the Whole Meeting Minutes.

3. Recognition of Students

4. Student/Staff Recognition and Board Reports - Kate Jackson & Morganne Frampton

5. Financial Reports

a. Payment of Bills

General Fund	\$	377,705.41
Capital Projects	\$	63,787.21
Stadium & Track Projects	\$.00
Cafeteria Fund	\$	208,498.53
Student Activities	\$	27,970.43
Total	\$	677,961.58

b. Treasurer's Fund Report

General Fund	\$	14,585,999.73
Capital Projects	\$	2,967,866.67
Cafeteria Fund	\$	485,170.45
Student Activities	\$	215,490.08
Stadium & Track Projects	\$	<u>2,972,744.09</u>
Total	\$	21,227,271.02

c. YTD Reports

6. Reading of Correspondence

Mr. Richard W. Fry, Superintendent of Schools has received correspondence from Ms. Susan McCrone, Pennsylvania Department of Education, Division Chief of Federal Programs regarding the 2015-2016 Consolidated Application. The Correspondence is included with the agenda.

7. Recognition of Visitors

8. Public Comment Period

9. Structured Public Comment Period

10. Old Business

11. New Business

12. Personnel Items - Action Items

a. Resignation - Deb Radabaugh

Ms. Deb Radabaugh, Custodian at Big Spring High School, submitted her resignation, effective April 15, 2016.

The administration recommends that the Board of School Directors approve Ms. Radabaugh's resignation as a Custodian at Big Spring High School, retroactive to April 15, 2016.

b. Resignation - Curtis Waltman

Mr. Curtis Waltman, High School Mathematics Teacher, submitted his resignation effective June 30, 2016.

The administration recommends that the Board of School Directors approve Mr. Waltman's resignation, effective June 30, 2016.

c. Resignation - Curtis Waltman

Mr. Curtis Waltman has submitted his resignation as the Varsity Assistant Football Coach, effective at the conclusion of the 2015-2016 school year.

The administration recommends that the Board of School Directors approve Mr. Waltman's resignation as Varsity Assistant Football Coach, effective June 30, 2016.

d. Resignation - Rachel Thompson

Mrs. Rachel Thompson, Elementary General Music Teacher, submitted her resignation effective June 30, 2016.

The administration recommends that the Board of School Directors approve Mrs. Thompson's resignation, effective June 30, 2016.

e. Leave Without Pay Request - Lauren Hetrick

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Ms. Lauren Hetrick is requesting one day of leave without pay on May 6, 2016.

The administration recommends that the Board of School Directors approve the following request for leave without pay as presented.

f. Extended School Year (ESY) Staff Appointments

Mr. William Gillet, Director of Pupil Services, would like to recommend the staff listed to assist with the 2015-2016 ESY Summer Program.

Maria Boyd Teacher

Amanda Webber Teacher

Amelia Tearnan Teacher

Lisa Bowermaster Aide

Karen Hamilton Aide

Christie Katora Aide

Sharon Van Hove Aide

Joan Ellis Aide

Vacant Aide

The administration recommends that the Board of School Directors approve the appointments of the above listed ESY staff as presented.

13. New Business - Action Items

a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Laura Shambaugh	<u>\$1,395.00</u>
Total	<u>\$1,395.00</u>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

b. Proposed Trip to Pennsylvania Free Enterprise Week 2016

Mrs. Cherie Powell, High School Business Education Teacher and Mrs. Lisa Black, High School Business Education Teacher, are requesting permission for Big Spring High School students to travel to Lycoming College in Williamsport, PA, to attend the Pennsylvania Free Enterprise Week summer camp tentatively scheduled for one week during the month of July. Funding will be provided by Gannon Associates. No District funds will be utilized for this trip.

The administration recommends that the Board of School Directors grant Mrs. Powell and Mrs. Black permission to pursue the Pennsylvania Free Enterprise Week Camp, as presented.

c. Approval of the Proposed 2016-2019 Special Education Plan Report

Mr. William Gillet, Director of Pupil Services, and the Planning Committee, have updated and prepared the proposed 2016-2019 Special Education Plan Report. A copy of the 2016-2019 Special Education Plan Report was presented to the Board of School Directors at the April 4, 2016 Board meeting as a Board information item.

The administration recommends that the Board of School Directors approve the updated 2016-2019 Special Education Plan Report as presented.

d. Approval of the Special Education Services Contract with the CAIU

The Capital Area Intermediate Unit (CAIU) provides special education services to the District. These services help support our special education population.

The administration recommends the Board of School Directors approve the contract for CAIU special education services for the 2016-2017 school year at a cost of \$70,884.96 and authorize to sign the contract and take all necessary steps to implement the contract.

e. Approval of Speech, Occupational Therapy, and Physical Therapy Agreements

The proposed Speech Agreement, Occupational Therapy and Physical Therapy Agreements have been reviewed by Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools. The agreements are included with the agenda.

The administration recommends that the Board of School Directors approve the 2016-2017 agreements as presented

f. Approval of 2016-2017 Healthcare Rates

In preparation for May pen Enrollment, First Niagara worked with the administration to develop the attached rates for the 2016-17 school year.

The administration recommends the Board of School Directors approve the rates included with the agenda.

g. Approve Baker Pay Application

Michael Baker invoiced the District for services to date on the PennDOT grant. Mr. Trautz will be at the May 2, 2016 B&P to update the Board on the project status.

The administration recommends the Board of School Directors approve the payment of \$20,650.89 to Michael Baker International from the Capital Project Fund.

h. Approve Change Orders to ECI Contract

Wolf Consulting Engineers submitted change orders for the Stadium project general contractor in the following amounts:

- CO1 - \$65,753.00 - For purchase & installation of new pool lockers
- CO2 - ~~-\$5,811.00~~ - Deducts for switch to underground propane tanks
- CO3 - \$1,031.00 - For disposal of glass block found on site
- CO4 - \$1,778.00 - For additional work related to add'l uncovered sewer tank

The administration recommends the Board of School Directors approve the four change orders submitted by ECI on the stadium project in the combined cost of \$62,757 and authorize the administration to take all necessary steps to implement the change orders.

i. Approve Change Order to Carl E. Frantz Contract

At the last meeting, Wolf Consulting Engineers explained the change from above ground propane tanks to underground. As part of the project, the Plumbing contract will require a change order to install the two 1000 gallon tanks. Carl E. Frantz submitted CO1 for the excavation related to the tank install.

The administration recommends the Board of School Directors approve the change order from Carl E. Frantz, Inc. for additional excavation at a cost of \$4,524 to be paid from the Stadium and Track Project Fund.

j. Approve Aero Energy Proposal

Wolf Consulting Engineers submitted a proposal from Aero Energy to supply and install the underground propane tanks, propane piping and regulators for the stadium project. A copy of the proposal, conditions and agreement is included in the agenda.

The administration recommends the Board of School Directors accept the proposal from Aero Energy to supply and install the underground propane tanks, piping and regulators for the stadium project at a cost of \$5,538.19 to be paid from the Stadium and Track Project fund; pending Solicitor approval and the Director of Buildings & Grounds is authorized to sign the necessary agreements with Aero Energy for the project.

k. Approve Bond Parameters Resolution

The included Bond Parameters Resolution was presented during the Committee of the Whole. This bond sale is for the refinancing of the 2011 bonds (original principal \$9,800,000) and incorporates the current F&M Oak Flat Bank note (\$3,865,000).

The administration recommends the Board of School Directors approve the included Parameters Resolution (#40) authorizing the issuance and sale of bonds up to an aggregate amount of \$10,850,000.

l. Approve Van Sale

The District's current 1994 Chevy Sport Van VIN # 1GNEG25KORS141501 did not pass inspection last year. Last month, The Director of Buildings & Grounds advertised the vehicle for offers. Tim Drawbaugh submitted the winning bid.

The administration recommends the Board of School Directors approve the sale of the District's 1994 Sport Van to Tim Drawbaugh at a price of \$100.

m. Approve Proposal From Miller Flooring

The Building & Property Committee authorized the refinishing of the HS gym floor as a 2016 project. Since then, the Director of Building & Grounds investigated options and procurement methods. The attached proposal from Miller Flooring is via the Keystone Purchasing Network. References for Miller, including Penn State, check out.

The administration recommends the Board of School Directors accept the proposal from Miller Flooring Company, Inc. to refinish the High School Gym floor at a cost of \$35,517.99 to be paid from the Capital Project Fund.

n. Approve Van Purchase

Recently the District's 2004 Chrysler suffered brake failure. During the repair, there were other evidence of rust and Mr. Sheeler recommended we not haul students in the vehicle. The recommendation is to purchase a van more suitable for student transport to various activities. A quote from Hondru Fleet Sales is attached at \$22,885.

The administration recommends the Board of School Directors approve the purchase via COSTARS of a 2016 Dodge Grand Caravan at a cost of \$22,885.

o. Authorization to Lease Teacher Devices

After evaluation of the Lenovo RFP response, the committee decided on the Lenovo ThinkPad Yoga 260 (12.5") & 460 (14") as replacement for the current HP lease with the teachers making the selection on the device they prefer. This would be a 38-month lease from Lenovo Financial Service for 250 devices at an *estimated* annual cost \$85682.72.

The administration recommends the Board of School Directors approve a 38-month lease for 250 ThinkPads through Lenovo Financial Services at an estimated annual cost of \$86,000 and the administration is authorized to sign the final lease documents pending Solicitor approval.

p. Facilities Utilization Request

The Relay for Life Organization is requesting permission to utilize the High School Commons on Sunday, November 6, 2016 from 10:00 a.m. to 4:30 p.m. for a BUNCO tournament to benefit Relay for Life. Because the utilization request is on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the Relay for Life's request to utilize the Big Spring High School Commons for the BUNCO Tournament on November 6, 2016 from 10:00 a.m. to 4:30 p.m., as presented.

q. Case D of 2015-2016

The parents of the student in Case D of the 2015-2016 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case D of the 2015 - 2016 school year for a period of ten (10) days. During the period of expulsion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without director approval from the high school principal.

r. Case E of 2015-2016

The parents of the student in Case E of the 2015-2016 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case E of the 2015-2016 school year for a period of one (1) year with placement at River Rock to be reviewed at the conclusion of the first semester of the 2016-2017 school year.

14. New Business - Information Item

a. Proposed Updated Policy

The administration has submitted the updated policy listed for Board review.

324 Personnel Records

The updated policy will be an action item on the **May 2, 2016** Board Agenda.

15. Future Board Agenda Items

16. Board Reports

- a. District Improvement Committee - Mr. Bob Kanc
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl
- c. Vocational-Technical School - Mr. Wolf and Mr. Piper
- d. Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall
- e. South Central Trust - Mr. Blasco
- f. Capital Area Intermediate Unit - Mr. Wolf
- g. Tax Collection Committee - Mr. Wolf and Mr. Swanson
- h. Future Board Agenda Items
- i. Superintendent's Report

17. Meeting Closing

- a. Business from the Floor
- b. Public Comment Regarding Future Board Agenda Items
- c. Adjournment

Meeting adjourned at _____ PM, April 18, 2016.

Next scheduled meeting is: **May 2, 2016.**